

विद्युत प्रशिक्षण संस्थान

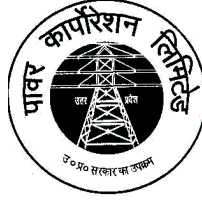
उ०प्र० पावर कारपोरेशन लि०

(उत्तर प्रदेश सरकार का उपक्रम)

सरोजनी नगर, लखनऊ-226008

दूरभाष : 0522-2476254

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ELECTRICITY TRAINING INSTITUTE

U.P. POWER CORPORATION LIMITED

(U.P. Government Undertaking)

Sarojini Nagar, Lucknow-226008

Phone No: 0522-2476254

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पत्रांक : 746 / वि०प्र०सं०(ल०) /

दिनांक : 08.06.2017

प्रबन्ध निदेशक, विद्युत वितरण निगम लि०
मध्यांचल, लखनऊ / पूर्वांचल, वाराणसी /
दक्षिणांचल, आगरा / पश्चिमांचल, मेरठ

प्रबन्ध निदेशक,
केस्को, कानपुर

निदेशक (का०प्रब० एवं प्रशा०),
उ०प्र०पा०का०लि०, लखनऊ

निदेशक (का०प्रब० एवं प्रशा०),
उ०प्र०पा०ट्रां०का०लि०, लखनऊ

निदेशक (ऑपरेशन), उ०प्र०पा०ट्रां०का०लि०, लखनऊ

विषय : प्रशिक्षण प्रक्रिया ऑनलाइन किए जाने के सम्बन्ध में

महोदय,

सादर अवगत कराना है कि विद्युत प्रशिक्षण संस्थान में प्रशिक्षण सम्बन्धी प्रक्रिया को ऑनलाइन किया जा रहा है। इस क्रम में संस्थान द्वारा 1 जून, 2017 के पश्चात् आयोजित होने वाले प्रशिक्षण कार्यक्रमों में कार्मिकों के प्रशिक्षण हेतु पंजीकरण/अवमुक्त (Reliving) प्रक्रिया का कार्य कार्मिकों के नियंत्रक कार्यालय/इकाई/डिवीजन इत्यादि द्वारा ऑनलाइन वेबसाइट के माध्यम से किया जाएगा। ऑनलाइन प्रक्रिया सम्बन्धी विस्तृत विवरण "Instruction Mannual for Training Nomination" इस पत्र के साथ संलग्न है।

अनुरोध है कि संस्थान द्वारा भविष्य में आयोजित होने वाले प्रशिक्षण कार्यक्रमों में कार्मिकों के प्रशिक्षण हेतु पंजीकरण/अवमुक्त प्रक्रिया का कार्य ऑनलाइन वेबसाइट के माध्यम से करवाने हेतु सम्बन्धित को निर्देशित करने की कृपा करें।

ऑनलाइन प्रशिक्षण नामांकन की प्रक्रिया के सम्बन्ध में किसी भी प्रकार की समस्या निवारण हेतु हेल्पलाइन नम्बर 7518302001 अथवा विद्युत प्रशिक्षण संस्थान के समन्वयक श्री सुनील प्रकाश पाल (मोबा. 9648227577) से सम्पर्क किया जा सकता है।

संलग्नक यथोपरि

(अनिल कुमार)
निदेशक

पत्रांक : 746 / वि०प्र०सं० (ल०) तददिनांक

प्रतिलिपि निम्नलिखित को आवश्यक कार्यवाही हेतु प्रेषित :

1. महानिदेशक (प्रशिक्षण एवं मा०सं०वि०), उ०प्र० पावर कारपोरेशन लि०, सरोजनी नगर, लखनऊ
2. मुख्य अभियन्ता (वितरण), लखनऊ / फैजाबाद / बरेली / लखनऊ, लेसा / देवीपाटन क्षेत्र, गोण्डा / वाराणसी / इलाहाबाद / आजमगढ़ / मिर्जापुर / बस्ती / गोरखपुर / मेरठ / सहारनपुर / मुरादाबाद / गाजियाबाद, नोएडा / आगरा / कानपुर / बांदा / झांसी / अलीगढ़।
3. मुख्य अभियन्ता (पारेषण मध्य) लखनऊ / (पारेषण पूर्व) इलाहाबाद / (पारेषण पश्चिम) मेरठ / (पारेषण दक्षिण) आगरा / मुख्य अभियन्ता, 765के०वी० एवं 400के०वी० उपकेन्द्र, 11वां तल शक्ति भवन विस्तार, लखनऊ / मुख्य अभियन्ता, परिकल्पना एवं क्रय, 11वां तल शक्ति भवन विस्तार, लखनऊ / मुख्य अभियन्ता, संचार एवं नियंत्रण, 11वां तल शक्ति भवन विस्तार, लखनऊ / मुख्य अभियन्ता, ऊर्जा प्रणाली / मुख्य अभियन्ता (प्लानिंग), शक्ति भवन, लखनऊ / मुख्य अभियन्ता (जानपद पारेषण-प्रथम/द्वितीय) / एस०एल०डी०सी०, लखनऊ एवं समस्त मुख्य अभियन्ता, उ०प्र०पा०का०लि० / उ०प्र०पा०ट्रां०का०लि०
4. उपनिदेशक, विद्युत प्रशिक्षण संस्थान, सरोजनी नगर, लखनऊ
5. अधिशासी अभियन्ता (वेब), उ०प्र०पा०का०लि०, कमरा नम्बर-07, शक्ति भवन, लखनऊ को उ०प्र०पा०का०लि० की वेबसाइट पर अपलोड करने हेतु।

संलग्नक यथोपरि

(अनिल कुमार)
निदेशक



Electricity Training Institute

Uttar Pradesh Power Corporation Ltd.

Sarojini Nagar, Lucknow

Instruction Manual for Training Nomination

Designed & Developed By :

updesco

omni-NET
TECHNOLOGIES (P) LIMITED
ISO 9001:2008 Certified

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Step 1: Nomination of Trainees by Division

Uttar Pradesh Power Corporation Limited

E - Payment in Rural Areas

ब्यामीण उपभोक्ताओं को बिल के भुगतान की सुविधा का शुभारम्भ

SHRIKANT SHARMA
Hon'ble Energy Minister

ABOUT UPPCL

The creation of Uttar Pradesh Power Corporation Ltd. (UPPCL) on January 14, 2000 is the result of power sector reforms and restructuring in UP (India) which is the focal point of the Power Sector, responsible for planning and managing the sector through its transmission, distribution and supply of electricity.

UPPCL will be professionally managed utility supplying reliable and cost efficient electricity to every citizen of the state through highly motivated employees and state of art technologies, providing an economic return to our owners and maintaining leadership in the country.

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VACANCY/RESULTS	VIEW DP
EASE OF BUSINESS	VIEW LEAVE DETAILS
SUGGESTION	ACR

News Flash

Supply of 250 no.s of Four square printed Register
Tender No. 352-SM/PCL/2016-2(01) date
03/02/2016
Size: 374 KB | Language: Hindi | Date: 18/03/2017

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MONDAY, 8 MAY, 2017 11:56:50 AM

SCREEN READER ACCESS | SKIP TO MAIN CONTENT | SITEMAP

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Click on **INTRANET.**

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TOI FREE NUMBER
1800-180-4170

PVVNL 1800-180-5025 **MVVNL** 1800-180-440 **PVVNL** 1800-180-3002 **DVVNL** 1800-180-3023

ABOUT THE PORTAL **VACANCY/RESULTS** **CONTENT CONTRIBUTOR** **COPYRIGHT POLICY**

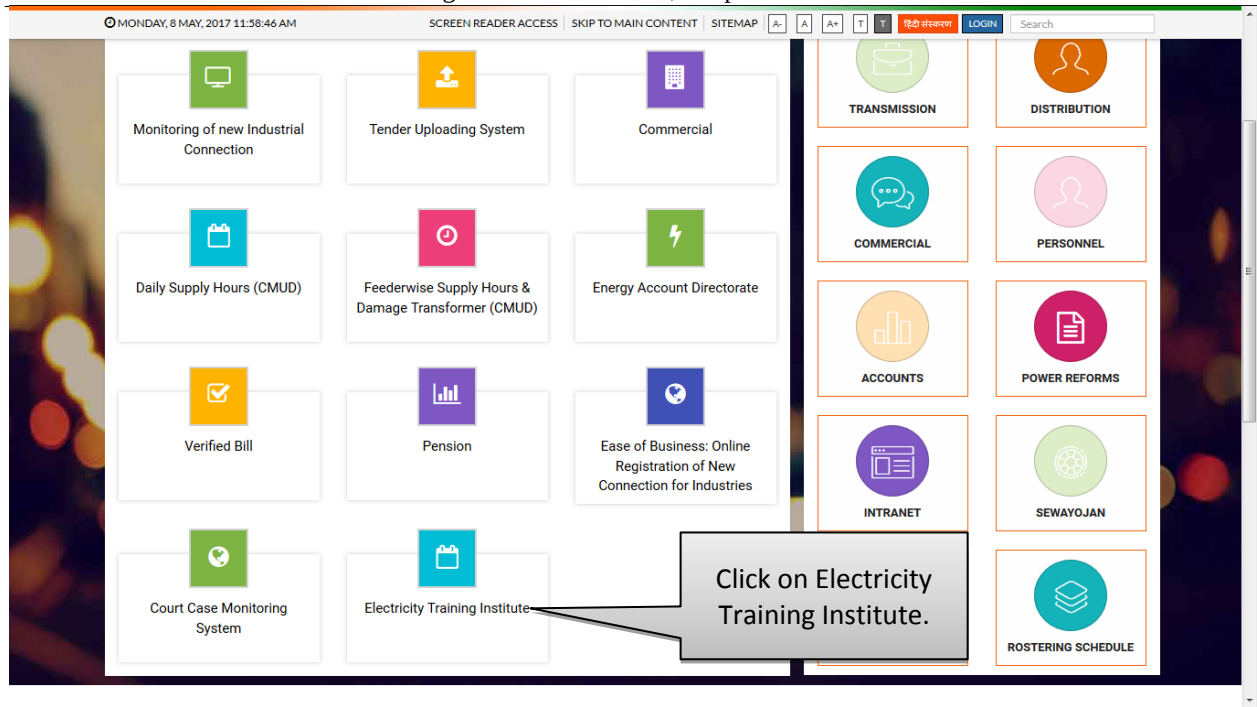
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- Go to UPPCL website www.upppcl.org and click on the **Intranet Tab** then click on **Electricity Training Institute** tab on the next redirected page as shown below.



1. Login Page



Image: Login Page

- Fill Username and Password as Name Of Division(In Upper Case) Eg. **UserName** : EDD KANPUR **Password**: EDD KANPUR and Captcha details then click on Log in Button to login.

2. Division Dashboard

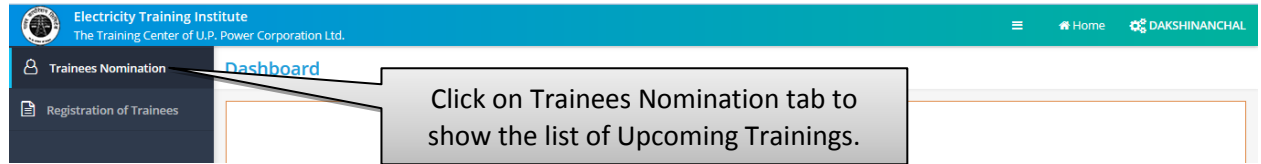


Image: Division Dashboard

- Click on Trainees Nomination Tab.

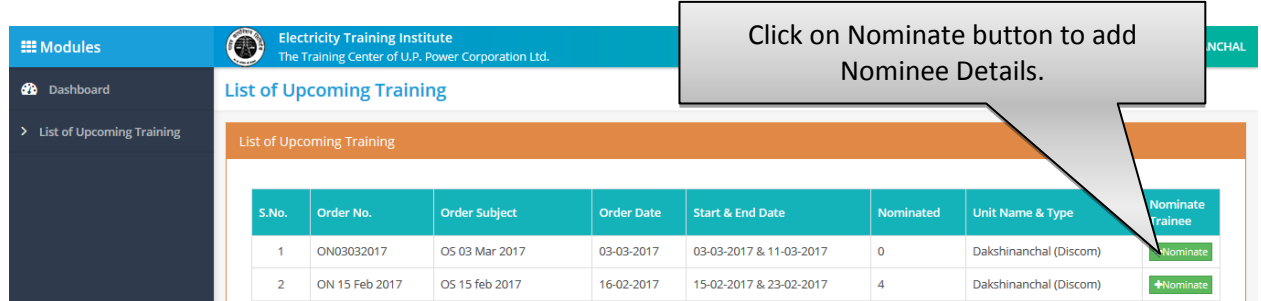


Image: List of Upcoming Training

- Click on the Nominate button to add Nominee Details as shown below:

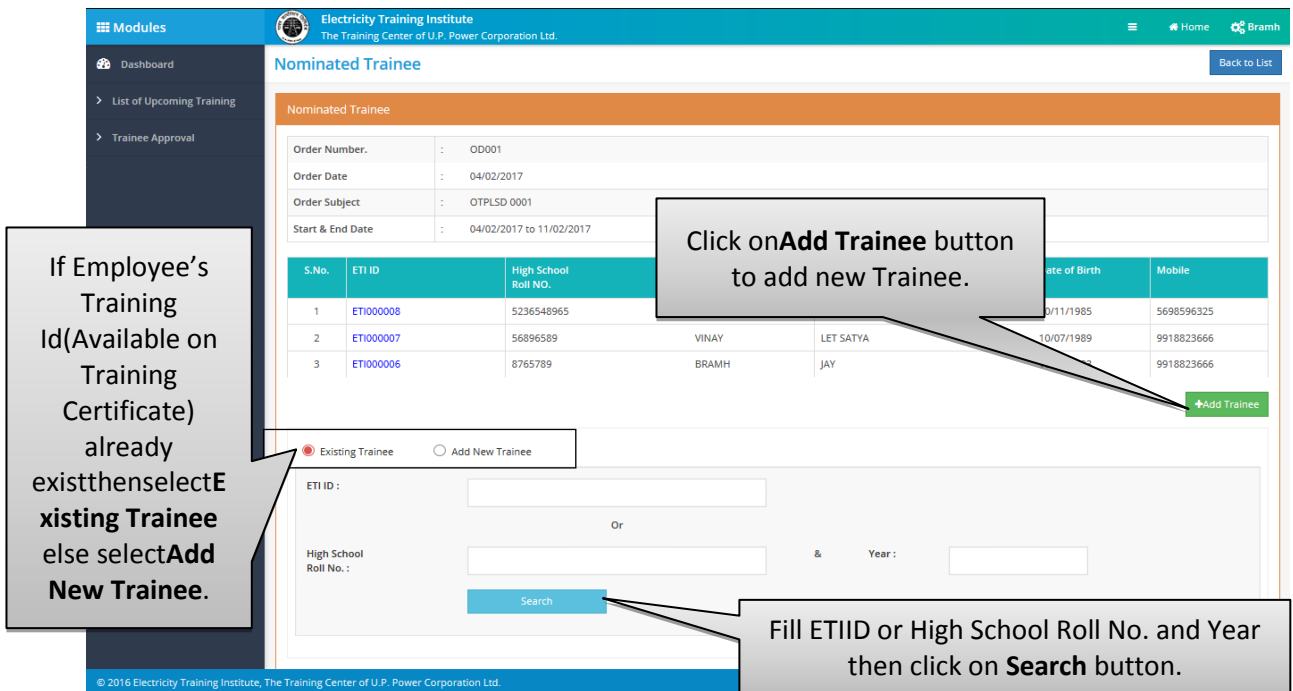


Image: Nominated Trainee

- Click on the **Add Trainee** button.
- If Employee's Training ID already exist then select **Existing Trainee** else select **Add New Trainee**.
- For **Existing Trainee** fill the required Details then click on Search button to search the details of an employee to add it as a trainee as shown above in the image.
- For **Add New Trainee** follow the instructions given on next image.

Modules

Electricity Training Institute
The Training Center of U.P. Power Corporation Ltd.

Nominated Trainee

Order Number. : OD001

Order Date : 04/02/2017

Order Subject : OTPLSD 0001

Start & End Date : 04/02/2017 to 11/02/2017

S.No.	ETI ID	High School Roll NO.	Name	Father's Name	Date of Birth	Mobile
1	ETI000008	5236548965	ANAND	FATHER	10/11/1985	569859
2	ETI000007	56896589	VINAY	LET SATYA	10/07/1989	991882
3	ETI000006	8765789	BRAMH	JAY	10/07/1993	991882
4	ETI000005	35405604	GAURAV	FATHER	10/07/1989	991882

Existing Trainee Name Add New Trainee

Name (As Per Service Record)

Father's Name

Designation

Gender

Mobile Number

Email ID

Marital Status

Date of Birth

Date of Joining

PAN Number

Aadhar Number

High School Roll No.

Passing Year(YYYY)

Board

Recruitment Roll No.

Recruitment Year

If Designation is AE or Above then Audit No.

Present Posting Unit

Permanent Address

State

City

Pincode

Permanent Address

Correspondence Address

State

City

Pincode

Correspondence Address

Upload Photo

Choose Photo

Add

Upload Signature

Add Signature

Add

Save & Nominate

Fill all the required details, upload photo and signature then click on Save & Nominate button.

Image: Add New Trainee

- Fill all the required details, upload **photo** and **signature** then click on **Save&Nominate** button to **Add New Trainee**.

Step 2: ETI will approve the nominations submitted by division.

ETI will approve/Disapprove the nominated trainee.

Step 3: Registration and Relieving of Trainees by ETI.

3. Registration of Trainees

- User will click on **Registration of Trainees** and then click on **Verification cum Relieving Letter of Employee** to show the List of All the nominations which are approved by the ETI.
- Click on the Registration of Trainees tab on the Trainee Nomination Dashboard.

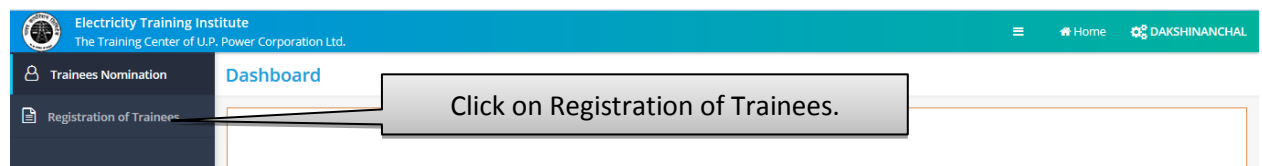


Image: Registration of Trainees



Image: Verification cum Relieving Letter of Employee

Modules
Dashboard
> Verification Cum Relieving Letter of Employee

Electricity Training Institute
The Training Center of U.P. Power Corporation Ltd.

Home
DAKSHINANCHAL

Not Relieved Trainee

Letter No.	:	UPPCLTR006
Letter Date	:	09-02-2017
Subject of Letter	:	UPPCL REF TRAINING
Start & End Date	:	12-02-2017 to 20-02-2017

List of Trainee Approved By ETI

Employee Name
Unit Type
Unit Name
Designation
Joining Date
DD/MM/YYYY
Search

S.No.	ETI ID	Name / Father's Name	Mobile	Date of Birth	Unit Name (Type)	Designation	Joining Date	Status	Select
1	ETI000009	SATYA / JAY	9648227577	07-10-1989	Dakshinanchal (Discom)	Superintending Engineer	06-10-2006	Not Relieved	☒

Relieve
Reset

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Image: Verification cum Relieving Letter of Employee

Click on the checkbox to select the employee and click on **Relieve** button to relieve the selected employee.

Letter No.	:	UPPCLTR006
Letter Date	:	09-02-2017
Subject of Letter	:	UPPCL REF TRAINING
Start & End Date	:	12-02-2017 to 20-02-2017

List of Trainee Approved By ETI

Employee Name
Unit Type
Unit Name
Designation
Joining Date
DD/MM/YYYY
Search

S.No.	ETI ID	Name / Father's Name	Mobile	Date of Birth	Unit Name (Type)	Designation	Joining Date	Status	Select
1	ETI000009	SATYA / JAY	9648227577	07-10-1989	Dakshinanchal (Discom)	Superintending Engineer	06-10-2006	Not Relieved	☒

Relieve
Reset

Relieved Successfully. !
OK

Relieved successfully message will be displayed then click on ok button.

Note: Nominated Trainee can participate in the scheduled training only after getting relieved by respective Division.

After this, user will have to get back to the dashboard and click on **Registration of Trainees** and then click on **Verification cum Relieving Letter of Employee** to download the Relieving letter.

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Verification Cum Relieving Letter of Employee

Training Subject Letter No. Letter Date DD/MM/YYYY Search Reset

S.No.	Training Subject	Letter No.	Letter Date	Start & End Date	Unit Name & Type	No. of Trainee Approved By ETI	Relieved	Not Relieved	Relieving Letter
1	Test Letter	0578468	06-04-2017	09-04-2017 & 12-04-2017	Dakshinanchal (Discom)	1	0	1	Get Letter
2	OS 15 feb 2017	ON 15 Feb 2017	16-02-2017	15-02-2017 & 23-02-2017	Dakshinanchal (Discom)	4	4	0	Get Letter
3	UPPCL REF TRAINING	UPPCLTR006	09-02-2017	12-02-2017 & 20-02-2017	Dakshinanchal (Discom)	4	4	0	Get Letter
4	EL Training	uppcl006	02-06-2017	08-02-2017 & 10-02-2017	Dakshinanchal	1	1	0	Get Letter

Click on the **Get Letter** button to download the relieving letter.
A message will be sent to the Trainee along with the Training ID.